TERREBONNE PORT COMMISSION

**MINUTES**

**April 13, 2021**

**1116 Bayou Lacarpe Rd.**

Houma, Louisiana 70363

# **Steve Crispino, President Presiding**

Present: Greg Landry, Steve Crispino, Bill Purvis, Dan Davis, Andrew Blanchard and Chris Erny

**Absent: John DeBlieux**

Staff: David Rabalais – Executive Director, Sonja Labat - Finance Manager, Wayne Lirette - Maintenance

**Legal: Danna Schwab – Schwab Law Firm**

**Consultants O’Neal Malbrough and Joe Chauvin – GIS, Stevie Smith and Brandon Arceneaux – Allsouth, Amber Plessala – T. Baker Smith, Craig Hebert and Jacob Waitz**

###### Media: None

###### Guests: Doug Cheramie

1. **WELCOME AND INVOCATION**
	1. **Steve Crispino, President, called the meeting to order and Greg Landry led with the invocation and the Pledge of Allegiance. Sonja Labat called roll. A quorum was present.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION – None**
3. **APPROVAL OF MINUTES**
	1. **A motion by Chris Erny and seconded by Bill Purvis approving the minutes of the March 9, 2021 regular meeting. No opposition. Motion passed.**
	2. **A motion by Chris Erny and seconded by Andrew Blanchard approving to absence of Dan Davis from the March 9, 2021 regular meeting. No opposition. Motion passed.**
4. **FINANCIAL REPORT**
	1. **Reconciliation of finances were reviewed and approved for the month of March 2021 on a motion by Chris Erny and seconded by Dan Davis. No opposition. Motion passed.**
	2. **A motion by Greg Landry and seconded by Chris Erny to declare the Poulan push mower (model number 11A-BOMA700, serial number 1L020KF0871) as surplus. No opposition. Motion passed.**
5. **EXECUTIVE DIRECTOR’S REPORT**
	1. **Government Multi-Use Complex**
		1. **CBP (OFO) Expansion (DDG) – Craig Hebert was present to discuss the project status. Craig recommended that the bid be awarded to BET Construction Inc. in the amount of $321,793.00. The project budget is $325,000 and the project timeline is 140 days. A motion by Chris Erny and seconded by Dan Davis to award the bid to BET Construction Inc. at a cost of $321,793.00. Bill Purvis did ask about the escalation of building material and its effect to the project cost. No opposition. Motion passed.**
	2. **Other Port Projects**
		1. **HNC Deepening Study – O’Neal Malbrough was present to discuss. Senator Kennedy was in town on Friday. He received good feedback as the HNC is on the top of his list.**
		2. **HNC Maintenance Dredging (Corp) – David advised that the dredge project is currently out for bid by the Corp.**
		3. **HNC Rock Jetty – No change.**
		4. **Port Pump – Jacob Waitz was present to give a project update. The generator quote was received in the amount of $98,095.00. A motion by Chris Erny and seconded by Bill Purvis to give the Executive Director permission to award bid to the lowest bidder with an upset limit of $100,000.00. No opposition. Motion passed.**
		5. **East Side of Slip Improvements – Jacob Waitz was present to give a project update. The contractor has finished clearing and will begin digging the ditch after the dredging is complete.**
		6. **Terrebonne Port Intracoastal Earhart Drive Upgrade (Thomasea) – Nothing to report.**
		7. **Boat Launch Slip Maintenance Dredging – Joe Chauvin with GIS was present to discuss the permit process. The permit may not be issued until September but they are trying to speed up the process.**
		8. **Short Cut Canal Maintenance – The Port is waiting on Coastal Dredging to finish a prior job before beginning at the Port.**
		9. **Strategic Planning – David briefly discussed the proposal received from SSA Consultants in the amount of $9,500.00. A motion by Chris Erny and seconded by Bill Purvis to accept the proposal from SSA Consultants in the amount of $9,500.00. No opposition. Motion passed.**
		10. **Task Order No. 1 – Amber Plessala with T. Baker Smith was present to discuss task order number 1 which is the GHS grant. A meeting with the Sheriff’s office will be held to discuss their needs. The grant is in the amount of $500,000 with a 20% match. Port Infrastructure will be task order number 2. A motion by Chris Erny and seconded by Bill Purvis to allow Amber to move forward with task number 1.**
6. **COMMITTEE REPORTS – None**
7. **COMMISSIONER’S COMMENTS – The Chairman thanked Allsouth for providing lunch.**
8. **STAFF REPORT – David thanked Terrebonne Navigation Coalition and Terrebonne Waterways Association for the donation of $33,112.54. David also advised everyone to watch One on One with Dan Davis on HTV.**
9. **ADJOURNMENT – There being no further business to come before the commission, a motion made for adjournment by Andrew Blanchard and seconded by Dan Davis. The meeting was adjourned at 1:11 pm. No opposition. Motion passed.**